



# ARRANGED ABSENCE REQUEST

Directions: Please have your teachers fill out current grade and attendance and sign then have your parent/guardian sign. Once filled out bring to the office for final approval.

Make sure you ask your teachers if there is any homework that can be done before you leave, or while you are away.

Name: \_\_\_\_\_

Requested Dates: \_\_\_\_\_

Reason for Request: \_\_\_\_\_

## Signatures:

Signature of Parent or Guardian: \_\_\_\_\_

Signature of Principal: \_\_\_\_\_

Work Supervisor if Applicable: \_\_\_\_\_

Class:	Teacher Signature:	Current Grade:	Sem. Absences: (15 allowed)
Period 0.			
Period 1.			
Period 2.			
Period 3.			
Period 4.			
Period 5.			
Period 6.			
Period 7.			
Period 8.			
Work.			